

DSC 8

Academic Library and Information System

60 Hours
(45hrs Lect. + 15hrs Tut.)

Course Title & Code	Credits	Credit Distribution of the Course			Eligibility Criteria	Pre-Requisite of the Course (if any)
		Lecture	Tutorial	Practical/ Practice		
DSC 8: Academic Library and Information System	4	3	1	0	BLISc	-

Course Objectives

This course examines the evolution and management of academic library systems, specifically within the Indian context. Students will explore collection development policies, financial planning, and organizational governance, while gaining the skills to implement ICT-enabled services, resource-sharing networks like INFLIBNET, and effective human resource management strategies.

Learning Outcomes

After completing this course, students will be able to:

- ☞ Explain the origin, development, and role of academic libraries in formal and non-formal education, with reference to India.
- ☞ Develop and manage diverse library collections, including print, non-print, and digital resources, and understand consortium-based access models.
- ☞ Analyze organizational structures, administration, standards, budgeting, and financial management in academic libraries.
- ☞ Implement information services, ICT-enabled services, networking, and human resource management to enhance library efficiency and user satisfaction.

UNIT I: Academic Libraries: History and Development**10 Hours**

- ☞ Types, Objectives, Functions and Services of Academic Libraries
- ☞ History and Development of College and University Libraries with Special Reference to India
- ☞ Role of Academic Libraries in Formal and Non-Formal Education
- ☞ Role of UGC in the Development of Academic Libraries

UNIT II: Collection Development and Information Resources**12 Hours**

- ☞ Collection Development Policy and Procedures
- ☞ Print and Electronic Resources
- ☞ Non-Book Materials
- ☞ Consortia and Access Models

UNIT III: Organization, Administration and Standards**11 Hours**

- ☞ Organizational Structure and Governance in Academic Libraries
- ☞ Staff Manual, Library Statistics, Surveys, Annual Reports and Standards
- ☞ Budgeting: Types of Budget and Financial Planning in Libraries
- ☞ Sources of Finance for Academic Libraries

UNIT IV: Information Services, Networking, and Human Resources**12 Hours**

- ☞ Information Services: CAS, SDI, etc
- ☞ Web Based Library Services: OPAC, Digital Reference, Online Helpdesks, etc
- ☞ Resource Sharing and Library Networks: INFLIBNET, DELNET, etc
- ☞ Human Resource Management: Job Analysis and Assessment
- ☞ Staff Competency Development and Performance Evaluation

Essential Readings

- ☞ AGGARWAL (DS). Management of academic libraries in the digital era. New Delhi, EssEss Publications. 2015.

- ☞ BAKER (D), ed. Resource management in academic libraries. London, Library Association. 1997.
- ☞ BHATT (RK). University Libraries. Delhi, Narendra Publishing House. 2019.
- ☞ BROPHY (P). The academic library. London, Library Association. 2000.
- ☞ BUDD (JM). The academic library: the context, its purpose and its operation. London, Libraries Unlimited. 1988.
- ☞ CHAPMAN (L). Managing acquisitions in library and information services. London, Library Association. 2001.
- ☞ DOWLER (L), ed. Gateways to knowledge: the role of academic libraries in teaching, learning and research. London, MIT Press. 1998.
- ☞ GUPTA (DK). Library networks and resource sharing in India. Munich, K. G. Saur. 2009.
- ☞ RANGANATHAN (SR). School and college libraries. Madras, Madras Library Association. 1942.
- ☞ SHARMA (JP). Academic libraries in India: emerging trends and challenges. New Delhi, Chand Publications. 2016.

Suggested Readings

- ☞ JORDAN (P). The academic library and its users. London, Gower Publishing Limited. 1998.
- KUMAR (P) and SINGH (S). Human resource management in academic libraries. New Delhi, Routledge. 2020.
- ☞ LINE (MB), ed. Academic library management. London, Library Association. 1990.
- ☞ RAJU (NV) and KUMAR (R). Digital library services : planning, design and management. New Delhi, Excel Books. 2018.
- ☞ WEBB (SP). Personal development in information work. 2nd ed. London, ASLIB. 1991.
- ☞ WHITE (CM). Survey of the University of Delhi. Delhi, Planning Unit, University of Delhi, 1965.